

# De Luz

## Community Services

### District

#### Board Of Directors

Charles Bowman  
Paula Carroll  
Robert D'Alessandri  
Gina Rawson  
Debbie Roberts

#### General Manager

James E. Emmons

**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**July 24, 2024**  
**6:00 p.m.**

**A. CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on July 24, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

**Directors Present:**

Debbie Roberts, President  
Charles Bowman, Vice President  
Robert D'Alessandri, Treasurer  
Paula Carroll, Director  
Gina Rawson, Director

**Staff Present:**

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Matthew Crim, Deputy District Engineer  
Theresa Snyder, Finance Manager  
Jessica Richards, Administrative/IT Manager  
Nicholas Gieseeman, Field Worker  
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts.

**B. SHERIFF:**

Deputy Shawn Pourier was absent.

**C. PUBLIC COMMENT:**

Resident Silvia Hernandez addressed the board regarding safety concerns due to individuals driving at high speeds throughout the district. The Board directed Staff and Sheriff to meet with Ms. Hernandez about specific locations.

**D. INFORMATION ONLY:**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**E. CONSENT CALENDAR:**

Motion was made by Carroll, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the June 19, 2024, Regular Board Meeting
2. General Fund Claims for June 2024
3. Sheriff's Special Tax Claims: June 2024
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

**F. CULVERT REHABILITATION PROJECTS**

Sr. Construction Observer Gupta provided the Board with a presentation (on file with the District) regarding the progress of the culvert rehabilitation projects on Carancho Road and Sandia Creek Drive.

**G. ROAD MAINTENANCE/FIELD CREW REPORT**

Field Worker Gieseeman provided the Board with a presentation regarding pothole repairs on Via Tornado/ Calle Capistrano. He also described a washout repair on Sandia Creek Drive. Gieseeman reported that the field crew continues with weed abatement, culvert cleaning, trash removal, tree trimming, sign maintenance and clearing the tree growth along the shoulder of roadways.

**H. COMMITTEE REPORTS**

**ENGINEERING COMMITTEE REPORT**

Director Bowman reported that the Engineering Committee met July 9, 2024, and discussed updates that were presented previously in this meeting under Items F & G.

**FINANCE COMMITTEE REPORT**

Director D'Alessandri reported that the District now holds six T-Bills yielding in excess of 5%. It was recommended by the Finance Committee to roll over one of the bonds in the District's LAIF account since it yields more than 4%. He advised the Board that the 2023-2024 Audit is progressing well and is expected to be presented at the November meeting.

**LEGISLATIVE COMMITTEE REPORT**

Director Roberts indicated that there is nothing new to report regarding Gas Tax. Roberts advised the Board that the community event with Senator Seyarto that is being sponsored by the De Luz Women’s Club and the CSD, is scheduled for Tuesday, October 22, 2024, held at “The Close Family Barn” @ 6 p.m.

**I. GENERAL MANAGER’S REPORT**

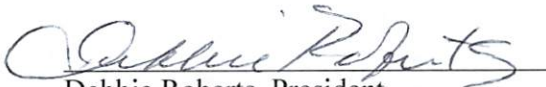
General Manger Emmons reported that he attended the CSDA Annual General Managers Summit and met with the CEO of SDRMA regarding the Districts insurance needs. He also advised the Board that he and staff attended the ESRI Annual Conference and will be making a presentation to the Board regarding the latest advances in the district’s geographic information system (GIS) at the next meeting.

**J. LEGAL COUNSEL MATTERS**

General Counsel Simmons informed the Board that the Taxpayer Protection and Government Accountability Act will not appear on the November ballot. The Sandia Creek Winery application remains withdrawn by the applicant. He also mentioned that the Special District Conference is scheduled for September at Indian Wells.

**ADJOURNMENT**

There being no further business, President Roberts adjourned the meeting at 7:26 p.m.

  
Debbie Roberts, President  
De Luz Community Services District

Attest:

  
James E. Emmons, Secretary  
De Luz Community Services District